



Motorcycle Mentorship Module 3

Service Regulatory Training Requirements





Warning: Incorrect or inaccurate information could lead to tragic results on the road. If a question arises that is not covered in the guide and you don't know the answer from your own experience and training, simply state, "That is a great question, I'll get back to you with the answer."

Your Service Safety Center will help with these types of questions should they arise. Their numbers are as follows:

US Army Driving Directorate: **334.255.3039**

USMC Safety Division: **703.604.4459**

US Navy Shore Safety: **757.444.3520 x7165**

US Air Force Safety Center: **505.846.0728**

USCG Safety Division: **202.475.5206**



Preface

About: The Defense Safety Oversight Council (DSOC) Motorcycle Mentorship Modules are a set of thirty six (36) facilitation modules designed for the purpose of increasing rider knowledge on various aspects of riding and providing additional capability for self-policing within peer groups. The modules are intended as a mechanism to further decrease motorcycle related mishaps and fatalities within Department of Defense (DoD) by encouraging riders to talk, live, and think about the topic.

Using the Module: The module content enclosed is intended as a facilitation guide to assist you with discussing the topic. However, it is still critical to use your skills and talent to engage participants and develop “buy-in” on this subject from your group. To maximize this, motivate and moderate your participants, control the accuracy of participant feedback, and be mindful of their time.

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2	Facilitation Guide – A brief overview on conducting a facilitated discussion of a topic
3	Module Overview – This section provides the facilitator a synopsis of the topic, learning objectives, and the suggested environment, props, and handouts for conducting the module
4	Module Discussion Introduction – This section provides guidance to the facilitator in opening up the discussion and getting participants talking about the topic and their relevant experiences
4	Discussion Areas – This section provides various discussion topics, sample facilitation questions, and factual information for the facilitator to lead the discussion
6	Wrap-Up – This section provides guidance to the facilitator on wrapping up the topic discussion
7	Feedback Form – A feedback form to be given to all participants for their feedback on the module discussion
8	Resources – Additional resources and definitions to assist the facilitator in preparing for and conducting the topic facilitation
N/A	Handouts (if applicable) – Figures, pictures, diagrams, etc. to assist the facilitator to better demonstrate a topic idea

Facilitation Guide for DSOC Mentorship Modules

It is recommended that this Mentorship Module be conducted in a facilitation style. Using the information provided in this Mentorship Module, you, as the facilitator, will lead a discussion on the subject. *You should not be conducting a lecture!* The facilitator's role is to help with how the discussion is proceeding. Participants will have much more "buy in" and connectivity with the information if they have input. One of your roles as the facilitator is to control the accuracy of the input and control the time. From the Mentorship Module, generate questions which will lead to group discussion. The more you let the group participate, the more success you will have.

Competencies of a Facilitator:

- Prepare prior to the event
- Make sure everyone gets a chance to participate and help members to express themselves
- Ask rather than tell
- Honor the group, display respect for the members, and acknowledge participant contributions
- Ask for others' opinions
- Listen without interrupting
- Demonstrate professionalism and integrity

The key characteristic distinguishing facilitation from other types of leadership, like scripted training, is that the outcomes are never predetermined in a facilitative setting. Although the background information provided with this Module remains the same, the result will depend on the participants, the knowledge and experience they bring, and the information that they feel they need to take away. The group uses the activities provided by the facilitator to unlock expertise, ensure thorough discussion, stay focused and reach decisions that are better than those any individual could come up with alone.

At the beginning of each Mentorship Event, discuss why the participants are there and what they will receive as a result of participating. Adults have limited time and they want to know "What's in it for me?" A facilitator should make training fun. Encourage humor and laughter in your Mentorship Event.

Principles of Adult Learning:

- ➔ Adult Learners want material that is relevant to them. "What's in it for me?" "What will I get out of this that will make a difference to me?"
- ➔ Adult Learners come to training events with varying amounts of experience. They like to share their experiences. If you have minimal or no motorcycle experience, you can still draw from your group.
- ➔ Even if you have motorcycle experience, you should draw from your group because people tend to remember what "they" said longer than what you said. Information that they "own" is more valuable to them.
- ➔ Facilitators are not always subject matter experts; nor do they need to be. Facilitators may draw on the existing knowledge of the participants and the information provided in these

Section I: Module Overview

Time Frame: One 20-40 minute facilitator-led discussion

Level of Prior Knowledge: The facilitator should expect a wide variety of motorcycle knowledge and experience from participants. A novice rider may only know that a motorcycle has two wheels and a motor and an experienced rider may have extensive knowledge with learning and training opportunities, regulatory restrictions, compliance issues, and has experience mentoring riders. The facilitator/mentor should be familiar with the registration system, base orders, and the motorcycle training classes. The facilitator should not rely on “hearsay”. The facilitator should know the proper sources of factual information.

Synopsis: The purpose of this module is to provide the facilitator/ mentor information so the participants are better prepared for rider education courses and will understand the Installation specific requirements for motorcycle ownership and operation. This is not a learn-to-ride module; this module is designed to guide participants in properly registering and preparing for rider safety and training classes.

Learning Objectives:

- The participants will discuss the reasons they want a motorcycle.
- Participants will demonstrate knowledge of Department of Defense directives for all motorcycle riding service members.
- Participants will understand rider course registration procedures and explain course participation requirements.
- Participants will understand the requirements for using their personally owned or borrowed motorcycle during training.

Suggested Environment/Props/Handouts:

- Copy of a registration confirmation form with dates and location of the course highlighted, if applicable.
- A pre-ride inspection activity is completed by the participant.
- Tire gauges for pre-ride inspection if applicable.
- Provide maps of class location. Use mapping websites and print training locations.
- Applicable military instructions concerning motorcycle operation

A computer with internet access and printer may be onsite in order to print maps and complete registrations (if applicable). Room size can be determined from the number of participants.

Section II: Module Discussion

Introduction: Ask question “Why do you want to ride?” Let them know that riding involves risk and risk awareness, requires self-control, and good judgment to safely operate a motorcycle. Plant the seed for safety and direct them to the first step to discover and/or improving themselves in the sport of motorcycling. Encourage participants to take advantage of the training offered.

Sample questions may include:

- Why do you want to ride? This may seem obvious but there may be many reasons. Fuel economy, desire to ride with friends, looking cool, always wanted one, and others.
- How safe are you when you are driving a car? Does the participant have a lot of close calls or moving violations? Chances are the same behavior will be present but the consequences are more significant when operating a motorcycle.
- What types of motorcycle do you ride or are you thinking of riding? Allow participants to explore and discuss the different choices available.
- Have you seen or been involved in a motorcycle crash? Who was responsible? This introduces the rider to risks associated with motorcycle operation and the rider responsibility.

Suggested Discussion Areas:

Discussion Area 1: Military Requirements

Introduction: Military requirements may be different than State, place of residency, or host nation laws. The facilitator should research installation or command specific training requirements – FIRST. The Department of Defense provides directives defining minimum rider training requirements for DoD personnel and lower echelon commands (service branch, major command, installation commanders) may add additional training requirements unique to the service or locale—the local directives supplement the DOD and service branch training requirements. Facilitators should contact the installation safety office for information concerning local requirements. The facilitator must become familiar with service specific training requirements – again your installation safety office can help identifying these requirements. Finally, the facilitator should have State specific requirements that may or may not affect personnel assigned to the installation.

Facilitation Questions:

- What are the required classes? Most are Motorcycle Safety Foundation courses (e.g. BRC, ERC/BRC2, MSRC/ARC), but other courses may be acceptable for meeting initial or continuing (sustainment) training requirements and are service branch determined i.e. Lee Parks Total Control, Army Motorcycle Refresher Training or USMC Advanced Motorcycle Operator School (AMOS).
- How much time is required to complete the follow-on training classes (if applicable)? What are POV registration requirements?
- What are operator requirements? PPE, licensing, etc.
- What are the motorcycle requirements? Example: Mirrors, lights, turn signals, OEM equipment, vehicle and personal documents.

If the participants of this module are licensed in the same State as the installation they are assigned—then all State laws (to include training for motorcyclists) apply. For participants who maintain a license within their home of record—the laws of that state apply. Consult documents on licensing and endorsement reciprocity for additional information.

The facilitator can verbally cite applicable directives and State laws, provide copies relevant to the installation, or create a reference sheet listing applicable directives and laws for CONUS and OCONUS locations. (See Resources page for ideas and sources) Perhaps the most important focus, for this module, is to provide participants with an idea, task sheet, or map detailing the process to obtain required training for the typical rider assigned to your local area. Create an atmosphere for participants that allow self-reflection and participant desire to ask, “Do I understand and am I willing to do what’s needed to comply”?

Activity 1: Registration

Introduction: The mentor should know proper registration requirements and may conduct course registrations during this meeting. Proper and complete registration is important to the participant’s success and proper tracking. Have the participant do the registration, not the facilitator/mentor.

- Make sure all information is complete
- Supervisors are notified
- Print and highlight times and location of class
- Have maps for training location
- Review required PPE, documents and personal items needed for class
- Participant must dis-enroll if he/she cannot attend and notify their supervisor

Activity 2: Utilizing a Motorcycle for Class

Introduction: Military member’s privately owned motorcycles must meet state, DOD, and service branch specific safety and registration requirements before the member operates the motorcycle. Many privately owned motorcycles have questionable and often unsafe maintenance and modifications. Underinflated and/or worn tires are quite common and will need to be corrected prior to utilization in the course. If a participant is not using a personal motorcycle, take advantage of this activity to prepare them for motorcycle ownership.

- Review motorcycle documentation; i.e. registration, insurance, driver’s license, and motorcycle endorsement or learners permit if taking ERC/BRC2, MSRC/ARC or other non-basic course/activity. If the participant is using a borrowed motorcycle, written permission from the owner must be provided.
- Observe a motorcycle safety inspection.
- Review applicable Instructions and State laws regarding proper motorcycle requirements

Wrap-Up:

Wrap up the discussion by asking the participants how they would apply the knowledge they gained from the discussion. Some closing topics can include:

- Make sure the participant knows what training course is needed, if any, and knows the class location or where to get the information.
- Have the participant tell you how he/she will prepare for the class, what he/she will bring, the locations and time of the class.
- How can you as motorcyclists help each other out regarding training requirements?

Distribute copies of the DSOC Motorcycle Mentorship Module Evaluation form to all participants and request that they deliver or mail the completed form to the Command or Command Safety Office for processing.

Remind everyone to ride safe and see you at the next Mentorship Meeting.

DSOC Motorcycle Mentorship Feedback Form

Presenter Name:

Date:

Topic/Title:

Unit Number:

Please review each statement below and check the response that closely matches your experience in the Mentorship Module today:

1. Please rate the presenter's performance:

☐ Prepared ☐ Not Prepared ☐ Engaging ☐ Not Engaging ☐ Led Discussion ☐ Lectured

Comments:

2. I was given opportunities to participate in the module's discussion

☐ Never ☐ Only Once ☐ 2-4 Times ☐ Many Times Throughout Discussion

Comments:

3. With regard to my personal riding experiences, this discussion was:

☐ Relevant ☐ Not Relevant ☐ Interesting ☐ Not Interesting

Comments:

4. This discussion topic has provided me with specific learning points that I can use to be a safer, better informed rider

☐ None ☐ One Idea or Fact ☐ 2-4 Learning Points ☐ 5 or More

Comments:

5. I would be interested in participating in other Motorcycle Mentorship Module discussion topics

☐ Never Again ☐ Willing to Try Another Module ☐ Would Like to Do Modules Regularly

Comments:

Thank you for your participation. Please make note of any other suggestions or comments below (continue on the back if needed):

Deliver or mail this completed form to the Command or Command Safety Office for processing. Please do not return this form directly to the Module Presenter.

Resources

Continued Reading:

Army Regulation 385-10

Army Safety Program
<https://safety.army.mil/>

OPNAV 5100.12J

Navy Traffic Safety Program
<http://safetycenter.navy.mil/>

MCO 5100.19F

Marine Corps Traffic Safety Program
<http://www.marines.mil/unit/safety/Pages/welcome.aspx>

Air Force Instruction 91-207

U.S. Air Force Traffic Safety Program
<http://www.afsec.af.mil/>

COMDTINST M5100.5

Coast Guard Training Instruction

Installation Traffic Safety Office

Find installation specific orders concerning motorcycle operating and registration.

Motorcycle Safety Foundation

www.msf-usa.org

State Laws and operator Licensing

State specific government website for motorcycle licensing and operation

http://www.msf-usa.org/index_new.cfm?spl=2&action=display&pagename=State%20Laws

This could be the Department of Motor Vehicles (DMV) or Secretary of State (SOS), depending on the State. Obtain a copy of the State Motorcycle Owner's Manual (if applicable).

Definitions: *(As defined for purposes of this module.)*

ARC: Advanced RiderCourse

BRC: Basic RiderCourse

Crash: An interaction of factors that accumulate, resulting in a collision

Cruiser: A motorcycle style usually with the riders feet forward and hands up, the back slightly reclined

ERC/BRC2: Experienced RiderCourse/Basic RiderCourse 2

MSRC: Military Sportbike Rider Course

Standard: A motorcycle style with the riders feet underneath or slightly rearward, hands reaching slightly towards the handlebars, back straight.

Sportbike: A motorcycle style with the riders feet high and rearward, hands reaching forward for the short handlebars, body leaning forward. Usually associated with speed and racing





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