



DEPARTMENT OF THE NAVY  
HEADQUARTERS UNITED STATES MARINE CORPS  
3000 MARINE CORPS PENTAGON  
WASHINGTON, DC 20350-3000

IN REPLY REFER TO:  
5100

SD

MAR 19 2012

COMMANDANT OF THE MARINE CORPS POLICY MEMO 1-12

Subj: MARINE CORPS EXECUTIVE FORCE PRESERVATION BOARD CHARTER

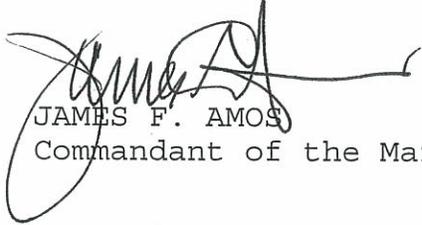
Ref: (a) CMC Policy Memorandum 1-00  
(b) Chairman, MCEB ltr 5100 SD of 26 Sep 2006  
(c) MARADMIN 363/10, Twenty-Third Executive Force  
Preservation Board (EFPB) Results

Encl: (1) Marine Corps Executive Force Preservation Board  
Charter (Rev: Mar 2012)

1. This memorandum revises the Executive Force Preservation Board (EFPB) Charter contained in reference (a) and as previously amended by references (b) and (c). The current EFPB Charter is contained in the enclosure; EFPB membership has been significantly revised. The Charter is reviewed annually and revised as necessary.

2. References (a) and (b) are cancelled.

3. The EFPB Charter assigns membership and taskings, and defines the EFPB's role through senior leadership management and intervention. The EFPB will convene as directed by the Assistant Commandant (Chairman), but not less than twice annually. The EFPB will advise on measures to enhance unit and individual readiness, and will focus on reducing preventable mishaps while promoting a comprehensive force preservation culture that enhances operational capability while protecting and conserving critical resources.

  
JAMES F. AMOS  
Commandant of the Marine Corps

**MARINE CORPS EXECUTIVE FORCE PRESERVATION BOARD CHARTER**  
(Rev: Mar 2012)

I. BACKGROUND, INTENT, PURPOSE, SCOPE OF ACTIVITY, VISION, AND RESPONSIBILITIES

A. BACKGROUND. The Commandant of the Marine Corps established the Marine Corps Executive Force Preservation Board (EFPB) (formerly the Executive Safety Board) in 2000 to address increasing losses to the Marine Corps resulting from preventable mishaps and force preservation matters. Efforts are ongoing throughout the Services to advance a total force preservation posture by reducing mishaps through increased safety awareness, prevention programs, and risk management. In the Marine Corps, a similar effort is necessary through senior leadership awareness and intervention based on the frequency of mishaps having adverse effects on our Marines, Sailors, family members, and civilian employees. Preventable mishaps and disregard for safety standards erode our reputation and readiness. The potential for us to significantly impact readiness becomes clear when we consider that each year we lose approximately the equivalent of a Marine Rifle Company to fatal mishaps and physically disabling injuries.

B. INTENT. In order to reduce this overwhelming loss and cost, the Commandant has mandated the convening of the EFPB which seeks to enhance unit and individual readiness in the following ways:

1. Reduce the number and severity of on- and off-duty mishaps.
2. Minimize injuries and fatalities to Marines, Sailors, their family members, and our Marine Corps civilian personnel.

C. PURPOSE. The EFPB will provide leadership and governance over Marine Corps policies and activities to reduce preventable mishaps, suicides, and to improve readiness in relation to matters related to various Force Preservation issues.

D. VISION. To maintain and enhance the Marine Corps tradition of excellence, we will promote a comprehensive force preservation posture that enhances operational capability and readiness while protecting and conserving critical resources.

Our personnel are our most important asset and deserve a preventive focus through force preservation and mishap reduction.

E. SCOPE OF ACTIVITY. The EFPB shall:

1. Review and assess losses due to incidents that undermine unit readiness. Evaluate parallel trends and initiatives in the Department of Defense, other government agencies and the private sector for applicability to the Marine Corps.

2. Provide a forum for senior Marine Corps leaders to exchange ideas and evaluate and facilitate expedited approval of initiatives, changes to policies, or other activities that will improve safety programs to reduce fatalities, injuries and occupational illnesses throughout the Marine Corps.

3. Ensure effective Marine Corps-wide communications of all approved readiness enhancements and injury/mishap prevention policies and implementing instructions.

4. Recommend methods to incorporate Operational Risk Management into all Marine Corps activities.

5. Develop a mechanism for feedback on the effectiveness of safety policies and efforts.

F. RESPONSIBILITIES. The EFPB shall take whatever actions they deem necessary to arrive at the following outcomes:

1. Enhanced unit and individual readiness through the reduction of on- and off-duty mishaps and fatalities.

2. A measurable level of effectiveness of safety policies and mishap prevention programs.

3. Innovative safety and mishap reduction initiatives that have Marine Corps-wide applicability.

II. ORGANIZATION

A. CHAIRMAN. The Assistant Commandant of the Marine Corps (ACMC) is the EFPB Chairman. The Director, Safety Division, serves as the Executive Secretary and administration point of contact for all EFPB matters. The ACMC shall direct appropriate

staff sections and commands to assist with developing and implementing policy and programs recommended by the EFPB.

B. BOARD MEMBERSHIP AND RESPONSIBILITIES

In addition to the Chairman, the EFPB shall be composed of the following members:

Director, Marine Corps Staff  
Deputy Commandant for Plans, Policies and Operations  
Deputy Commandant for Programs and Resources  
Deputy Commandant for Installations and Logistics  
Deputy Commandant for Manpower & Reserve Affairs  
Deputy Commandant for Aviation  
Deputy Commandant for Combat Development and Integration  
Commander, Marine Forces Command  
Commander, Marine Forces Pacific  
Commander, Marine Forces Reserves  
Commander, Marine Forces Special Operations Command  
Commanding General, I Marine Expeditionary Force  
Commanding General, II Marine Expeditionary Force  
Commanding General, III Marine Expeditionary Force  
Commanding General, Marine Corps Logistics Command  
Commanding General, Marine Corps Recruiting Command  
Commanding General, Training and Education Command  
Inspector General of the Marine Corps  
Commander, Marine Corps Installations Command  
Commander, Marine Corps Installations East  
Commander, Marine Corps Installations West  
Commander, Marine Corps Installations Pacific  
Commander, Marine Corps Systems Command  
Director, Public Affairs Division  
Chaplain of the Marine Corps  
Medical Officer of the Marine Corps  
Sergeant Major of the Marine Corps

C. PROCEDURES

1. The Chairman shall convene the EFPB semi-annually or more frequently, if required.

2. In advance of each EFPB meeting, the Executive Secretary shall coordinate the agenda to include status of all open tasks that require briefing, report out, or further action by the EFPB, and other matters as directed by the Chairman.

Enclosure (1)

3. When requested by the Chairman, members shall invite noncommissioned officers (NCOs) to participate in discussions to provide junior-leader perspective on force preservation issues. NCOs are encouraged to attend and participate in Board discussions in a meaningful way. The perspective these Marines provide is an important part of the EFPB process and is highly valued by the board members.

4. Following each EFPB meeting, the Executive Secretary shall compile minutes, action items and tasks, and shall incorporate the proceedings of the EFPB into a results MARADMIN. This message will include assignment of action items and tasks that are identified and given to action agencies and/or commands during the board.

### III. DELIVERABLES

A. Policies on force preservation initiatives shall be instituted and provided to the Commandant of the Marine Corps.

B. Establish Marine Corps-wide goals for reducing mishaps and associated injuries, illnesses, and fatalities.

IV. DURATION OF THE EFPB. This Charter will be reviewed annually from the date of its approval and amended, as necessary.