



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
2 NAVY ANNEX
WASHINGTON, DC 20380-1775

IN REPLY REFER TO:

7100
TS/RODS
22 Jan 09

From: Contracting Officer's Representative
To: DISTRIBUTION

Subj: LETTER OF TECHNICAL DIRECTION (#09-005USMC) USE OF GOVERNMENT OWNED VEHICLES; AVAILABILITY OF TRAINING

Ref: (a) FLEET INDUSTRIAL SUPPLY CENTER (FISC) SAN DIEGO CONTRACT N00244-08-C-0032
(b) Contract Modification P00005 dated 21 Jan 09

1. Reference (a) provides for conduct of Emergency Vehicle Operator's Course (EVOC) by the Contractor. This training necessitates the use of the specific emergency vehicles assigned to the locations receiving training. DOD and DON policies address the circumstances under which contractors may use government vehicles. These policies have been reviewed in the context of this contract and are clarified by reference (b).
2. Installations requiring EVOC training may schedule such training under the contract and may permit the contractor to operate the emergency vehicles in the execution of the training.
3. Reference (b) also permits traffic safety training to be provided to military dependents and retirees on a space available basis, consistent with the direction contained in TDL 09-002USMC of 03 Nov 08.
4. The government considers the direction contained in this letter to be within the scope of reference (a) as modified by reference (b). If you disagree, please contact me within three (3) business days.
5. If you need any further information, please contact me at 703-614-1202 or peter.j.hill@usmc.mil.


Peter J. Hill
Contracting Officer's Representative

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Penny Brown
Dale Wisnieski
Zack Sionakides

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE U	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. P00005	3. EFFECTIVE DATE 21-Jan-2009	4. REQUISITION/PURCHASE REQ. NO. SEE SCHEDULE		5. PROJECT NO.(If applicable)
6. ISSUED BY FISC SAN DIEGO CODE 200 937 N HARBOR DRIVE SUITE 60 SAN DIEGO CA 92132-0060	CODE N00244	7. ADMINISTERED BY (If other than item 6) See Item 6		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) CAPE FOX PROFESSIONAL SERVICES, LLC JOSEPH HUNT 11400 LUCASVILLE RD MANASSAS VA 20112-4424		9A. AMENDMENT OF SOLICITATION NO.		
		9B. DATED (SEE ITEM 11)		
		X	10A. MOD. OF CONTRACT/ORDER NO. N00244-08-C-0032	
		X	10B. DATED (SEE ITEM 13) 29-Aug-2008	
CODE 31JD1	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR Changes Clause				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: ndzpab01098128 The purpose of this modification is to incorporate changes to incorporate, fully fund USMC TDL 09-004; Motorcycle Training Video CMC Production Video and other changes provided herein.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) PENNY A. BROWN / CONTRACT SPECIALIST TEL: 619-532-2365 EMAIL: penny.brown@navy.mil		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <u>Penny Brown</u> (Signature of Contracting Officer)	16C. DATE SIGNED 21-Jan-2009	
(Signature of person authorized to sign)				

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION A - SOLICITATION/CONTRACT FORM

The total cost of this contract was increased by \$242,000.00 from \$11,250,125.00 to \$11,492,125.00.

SECTION B - SUPPLIES OR SERVICES AND PRICES

CLIN 1003

The estimated/max cost has increased by \$228,949.86 from \$3,703,155.00 to \$3,932,104.86.

The fixed fee has increased by \$13,050.14 from \$158,895.00 to \$171,945.14.

The total cost of this line item has increased by \$242,000.00 from \$3,862,050.00 to \$4,104,050.00.

SECTION G - CONTRACT ADMINISTRATION DATA

Accounting and Appropriation

Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by \$242,000.00 from \$11,250,125.00 to \$11,492,125.00.

CLIN 1003:

AC: 1791106 27A0 000 00027 0 067443 2D 000000 08609RCSA099 (CIN M0008609RCSA0991003) was increased by \$242,000.00 from \$3,862,050.00 to \$4,104,050.00

SECTION H - SPECIAL CONTRACT REQUIREMENTS

The following have been added by full text:

EVOC CLARIFICATION

EMERGENCY VEHICLES USAGE:

This is to clarify at the direction of the Program Manager, the use of Government owned Fire trucks and Ambulances (Emergency vehicles) for the purpose of providing training on the use of such vehicles is authorized provided the contractor adheres to all U.S. Navy/Marine Corp. Transportation Policies, Regulations and Procedures. The Contractor's drivers/instructors must have a valid State (or Locality) driver's license. This applies only to Emergency Vehicles. This does not apply to other general use vehicles.

RETIREEES & DEPENDENTS

Military dependants and retirees, who have an official DoD ID Card, are authorized to take Traffic Safety training courses on a 'space available' basis at no additional cost to the government. (End of Summary of Changes)